



School District of Sturgeon Bay
1230 Michigan Street
Sturgeon Bay, Wisconsin 54235

Return to:
STEP Coordinator
School District of Sturgeon
Bay Office
1230 Michigan Street
Sturgeon Bay, WI 54235

Phone: (920) 746-2800
Fax: (920) 746-3888

STEP Application

Personal Data

Name _____
(Last) (First) (Middle)

Present Address _____
(Street) (City) (State) (Zip Code)

(Phone) (E-mail Address) (Date of Application)

In case of emergency contact _____ Phone _____

Date available for STEP employment _____

REFERENCES: Please list three personal or professional references

NAME	ADDRESS	POSITION	PHONE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Education	Name & Location of School	Dates of Attendance
High School	_____	_____
Vocational	_____	_____
Other	_____	_____

Do you fulfill STEP eligibility requirements: age 62 or over, receive Social Security, own primary residence in the School District of Sturgeon Bay? _____ **Yes** _____ **No**

Have you been convicted of any felony, misdemeanor or other offense, (other than minor traffic violations), or do you have such a charge pending? _____ **Yes** _____ **No**

My signature below certifies that all statements made on this application are true and accurate to the best of my knowledge. If employed by this school district, I understand that any misrepresentation of factual information contained herein may be cause for dismissal.

Signature of Applicant: _____

The School District of Sturgeon Bay is an equal opportunity employer and does not discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability, sexual orientation or national origin.

(Over to complete application)

Notes	For Office Use Only	Site/Staff Member/Times

My career/work experiences: _____

I am available (circle all that apply):

MONTHS: September October November December January February March April May

DAYS/TIMES: Monday (morning, afternoon, evening)
 Tuesday (morning, afternoon, evening)
 Wednesday (morning, afternoon, evening)
 Thursday (morning, afternoon, evening)
 Friday (morning, afternoon, evening)

School(s) where I would be willing to work (check all that apply):

- Sturgeon Bay Elementary or Middle School (Preschool through grade 8)
- Sturgeon Bay High School (Grades 9-12)
- District Office

Look over the areas listed below and **check** those in which you can be of assistance:

Assist student(s) with:

- Computers
- Math
- Reading
- Spelling
- Science
- Business/Marketing
- Family and Consumer Education
- English Language Learners
- Keyboarding
- Writing
- Handwriting
- Music
- Art
- Physical Education
- Agriculture
- Technical Education
- Foreign Language
- Social Studies

Assist with:

- Productions and/or Special Programs
- Sports
- Destination Imagination
- Peer Mediation
- School Publications
- Playground Supervision

Assist in/with:

- Library
- Health Services
- Correcting Papers
- Preparing Bulletin Boards
- Sewing
- Chaperoning Field Trips
- Making Props for Plays
- Discussing careers, training
- Cutout Laminating
- Complete Book Orders

Assist in Special Education

- Reinforce Concepts
- Help Develop Motor Skills
- Provide Transportation with District Vehicle on Field Trips

Other talents, hobbies, interests or skills I would like to share with students: _____

Explain why you want to work in the School District of Sturgeon Bay? (Attach another sheet if you need more space.)
